



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

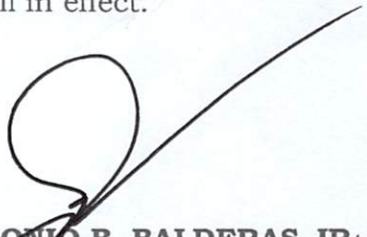
10 December 2025

DIVISION MEMORANDUM
No. 863 s. 2025

**ADDENDUM TO DIVISION MEMORANDUM NO. 264, s. 2025 SCHEDULE OF
DIVISION IMPLEMENTATION REVIEW AND PLAN ADJUSTMENT (PIRPA) FOR
FY 2025**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. In reference to **DM No. 264, s. 2025** titled **Schedule of Division Implementation Review and Plan Adjustment (PIRPA) for FY 2025** this Office reiterates additional information relative to its conduct in this quarter at **St. Jude Hotel and Resort, Brgy. Isabang Tayabas City**.
2. Participants will utilize the template available through this link <https://tinyurl.com/SDOTayabasPIRPATemplate>. This is also where PIRPA reports shall be submitted to the designated folder.
3. Each participant shall pay 685.00 pesos for the registration. Other expenses such as travel and other incidental expenses shall be charged against school MOOE and/or any available school funds. Meanwhile, expenses of SDO personnel shall be charged against the Division MOOE subject to the usual accounting and auditing rules and regulations.
4. Attached are Enclosure 1A and 1B: Schedule of Activities and Enclosure 2A and 2B: List of Participants.
5. All other provisions in the Memorandum are still in effect.
6. For immediate and widest dissemination.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: As stated
Reference: DepEd Order No. 29, s. 2022

To be indicated in the Perpetual Index
under the following subjects:

SDO PIRPA

SGOD – addendum to division memorandum no. 264, s. 2025 schedule of division implementation review and plan adjustment (pirpa) fy 2025
H4K09-000001/December 10, 2025

Enclosure 1A (Schedule of Activities – December 11, 2025)

TA Provide rs	Marife R. Lagar, Montano L. Agudilla Jr., Joan Kathleen T. Brizuela, and Jerome A. Chavez	Conrado C. Gabarda, Luzviminda E. Saldares, La Trisha M. Dalit, and Imelda C. Raymundo	Lailani T. Omlas and Mariles F. Contreras	Nicole May L. Lagar, Ariel C. Cabuyao, and Mikael Sandino T. Andrey	Engr. Jaypee A. Escobar, Joyce Ann P. Limbo, and Dr. Michael Leonard D. Lubiano	Benjamin Millares, Agnes M. Luzadas, and Dr. Edwin R. Rodriguez
Assigned Objectives	Objectives 1, 3, 12	Objectives 2, 17	Objective 7	Objective 8, 9, 16	Objective 10, 11	Objective 15
8:30 – 9:40	Eugenio Francia IS Mate IS Mayuwi IS Lakawan ES TCNHS Lawigue ES TECS CJQES East Palale ES	Luis Palad IHS WPNHS BANHS	RQINHS Busal IS Dapdap IS Ilasan IS	Pandakaki IS Alsam IS Valencia ES Katigan-Alupay ES Talolong IS Ipilan-Alitao ES Lalo ES Potol ES TWCS I Malao-a/Calantas ES	Domoit ES Masin ES TWCS II TWCS III Froilan e. Lopez ES Gibanga ES Kalumpang ES	North Palale ES South Palale ES West Palale ES TWCS IV
9:40 – 9:55	Health Break					
9:55 – 11:00	North Palale ES South Palale ES West Palale ES Palale ES TWCS IV	Eugenio Francia IS Mate IS Mayuwi IS Lakawan ES TCNHS Lawigue ES TECS CJQES East Palale ES	Luis Palad IHS WPNHS BANHS	RQINHS Busal IS Dapdap IS Ilasan IS	Pandakaki IS Alsam IS Valencia ES Katigan-Alupay ES Talolong IS Ipilan-Alitao ES Lalo ES	Domoit ES Masin ES TWCS II TWCS III Froilan e. Lopez ES Gibanga ES Kalumpang ES

		TECS CJQES East Palale ES			Talolong IS Ipilan- Alitao ES Lalo ES Potol ES TWCS I Malao- a/Calant as ES	Kalumpa ng ES
11:00 – 12: 00	Domoit ES Masin ES TWCS II TWCS III Froilan e. Lopez ES Gibanga ES Kalumpa ng ES	North Palale ES South Palale ES West Palale ES TWCS IV	Eugenio Francia IS Mate IS Mayuwi IS Lakawan ES TCNHS Lawigue ES TECS CJQES East Palale ES	Luis Palad IHS WPNHS BANHS	RQINHS Busal IS Dapdap IS Ilasan IS	Pandakak i IS Alsam IS Valencia ES Katigan- Alupay ES Talolong IS Ipilan- Alitao ES Lalo ES Potol ES TWCS I Malao- a/Calant as ES
12:00 – 1:00	Lunch Break					
1: 00 – 2:00	Pandakak i IS Alsam IS Valencia ES Katigan- Alupay ES Talolong IS Ipilan- Alitao ES Lalo ES Potol ES TWCS I Malao- a/Calant as ES	Domoit ES Masin ES TWCS II TWCS III Froilan e. Lopez ES Gibanga ES Kalumpan g ES	North Palale ES South Palale ES West Palale ES TWCS IV	Eugenio Francia IS Mate IS Mayuwi IS Lakawan ES TCNHS Lawigue ES TECS CJQES East Palale ES	Luis Palad IHS WPNHS BANHS	RQINHS Busal IS Dapdap IS Ilasan IS
2:00 – 3:00	RQINHS Busal IS Dapdap IS Ilasan IS	Pandakaki IS Alsam IS Valencia ES	Domoit ES Masin ES TWCS II TWCS III	North Palale ES South Palale ES West Palale ES	Eugenio Francia IS Mate IS Mayuwi IS	Luis Palad IHS WPNHS BANHS

		Katigan-Alupay ES Talolong IS Ipilan-Alitao ES Lalo ES Poto ES TWCS I Malao-a/Calantas ES	Froilan e. Lopez ES Gibanga ES Kalumpang ES	TWCS IV	Lakawan ES TCNHS Lawigue ES TECS CJQES East Palale ES	
3:00 – 4:00	Luis Palad IHS WPNHS BANHS	RQINHS Busal IS Dapdap IS Ilasan IS	Pandakaki IS Alsam IS Valencia ES Katigan-Alupay ES Talolong IS Ipilan-Alitao ES Lalo ES Poto ES TWCS I Malao-a/Calantas ES	Domoit ES Masin ES TWCS II TWCS III Froilan e. Lopez ES Gibanga ES Kalumpang ES	North Palale ES South Palale ES West Palale ES TWCS IV	Eugenio Francia IS Mate IS Mayuwi IS Lakawan ES TCNHS Lawigue ES TECS CJQES East Palale ES
4:00 – 4:30	Sharing of Realization and Ways Forward					
4:15 – 5:00	SDS TIME					

Enclosure 2 (Schedule of Activities – December 12, 2025)

TA Team	Performance Management Team (PMT) SDS Celedonio B. Balderas Jr. ASDS Herbert D. Perez Dr. Edwin R. Rodriguez Dr. Imelda C. Raymundo Dr. Gener De Los Reyes Marife R. Lagar Jeanette M. Buera Conrado R. Gabarda Grasiela L. Hernandez Agnes M. Luzadas Secretariat Dr. Luzviminda E. Saldares Angelic Joy H. Estole Aerylle Z. Saberola
8:30 – 9:45	OSDS
9:45 – 10:00	Breaktime
10:00 – 12:00	Continuation of OSDS Reporting
12:00 – 1:00	Lunchbreak
1:00 – 2:30	Curriculum Implementation Division
2:30 – 4:00	School Governance and Operations Division
4:00 – 5:00	SDS TIME

Enclosure 2A (List of Participants – December 11, 2025)

No.	NAME	POSITION	SCHOOL/OFFICE
1	Celedonio B. Balderas Jr.	Schools Division Superintendent	Office of Schools Division Superintendent
2	Herbert D. Perez	Assistant Schools Division Superintendent	Office of Assistant Schools Division Superintendent
3	Dr. Edwin R. Rodriguez	CID Chief	CID
4	Dr. Imelda C. Raymundo	SGOD Chief	SGOD
5	Dr. Jerome A. Chavez	Education Program Supervisor-Math	CID
6	Dr. Michael Leonard D. Lubiano	Education Program Supervisor-Science	CID
7	Mikael Sandino T. Andrey	Education Program Supervisor-Social Studies	CID
8	Dr. Maria Corazon Borbon	Education Program Supervisor-SGOD	SGOD
9	Montano L. Agudilla Jr.	Senior Education Program Specialist- SMM&E	SGOD
10	Luzviminda E. Saludaes	Senior Education Program Specialist -HRTD	SGOD
11	La Trisha R. Dalit	Education Program Specialist II	SGOD
12	Joan Kathleen T. Brizuela	Education Program Specialist II	SGOD
13	Marife R. Lagar	Planning Officer III	SGOD
14	Ariel C. Cabuyao	Project Development Officer II	SGOD
15	Nicole May R. Lagar	Project Development Officer I	SGOD
16	Benjamin A. Millares	Administrative Officer V – Budget	OSDS
17	Conrado C. Gabarda	Administrative Officer V	OSDS
18	Lorynel C. De Sagun	Head Teacher III	Alsam IS
19	Cherry G. Hugo	Principal II	BAHNS
20	Lilibeth B. Vargas	Teacher III/OIC	Busal ES
21	Mary Grace M. Cabili	School Principal II	DIS
22	Dr. Babylyn T. Olandes	Head Teacher III	Domoit ES
23	Dr. Emelia R. Eclarin	Principal I	EFIS
24	Teresa E. Andaya	Principal I	EPES
25	Noela Alita V. Cabuyao	Master Teacher I/OIC	FELES
26	Aldwin V. Capistrano	Head Teacher III	Gibanga ES
27	Dr. Michael M. Safred	Principal I	Ilasan IS
28	Dr. Alona C. Crisanto	Principal II	Ipilan-Alitao ES
29	Honesto P. Caagbay Jr.	Principal I	Kalumpang ES
30	Ronald O. Hugo	Master Teacher I/OIC	Katigan ES
31	Dr. Larvin O. Labrada	Principal I	Lakawan ES
32	Regicelle D. Cabaysa	School Principal I	Lalo ES
33	Wenefredo B. Baylongo	Principal I	Lawigue ES
34	Dr. Gener C. De Los Reyes	Principal IV	LPIHS
35	Elpidia C. Palayan	School Principal II	Malao-a/Calantas ES

36	Arlene D. Pagana	Teacher III/OIC	Masin ES
37	Evelyn R. Palambiano	School Principal II	Mate ES
38	Joel N. Dela Cruz	Master Teacher I/OIC	Mayuwi IS
39	Luz A. Pacaigue	School Principal I	NPES
40	Democrito C. Cabile Jr.	School Principal I	Pandakake IS
41	Dr. Dennis O. Labita	Principal II	Potol ES
42	Rempson P. Sumilang	Assistant Principal II/OIC	RQINHS
43	Ingrid A. Palad	Principal II	SPES
44	Ronan R. Ranillo	Principal II	TECS
45	Lea A. Cosico	Principal I	TWCS I
46	Girlie G. Abaricia	Head Teacher III	TWCS II
47	Natalia A. Andaya	Principal I	TWCS III
48	Julieta M. Labita	School Principal I	TWCS IV
49	Reniel C. Cabuyao	Teacher III/OIC	Valencia ES
50	Rowena O. Sabiduria	School Principal I	CJQMES
51	Corazon M. Oabel	School Principal I	WPES
52	Dr. Joy B. Go	School Principal IV	WPNHS
53	Dr. Larvin O. Labrada	Principal I	TCNHS
54	Dr. Geraldine Constantino	Assistant Principal	LPIHS
55	Drioden G. Nuqui	GIP	SGOD

Enclosure 2B (List of Participants – December 12, 2025)

	NAME	POSITION	OFFICE
1	Celedonio B. Balderas Jr.	Schools Division Superintendent	SDS
2	Herbert D. Perez	Schools Division Superintendent	ASDS
3	Dr. Edwin R. Rodriguez	CID Chief	CID
4	Dr. Imelda C. Raymundo	SGOD Chief	SGOD
5	Dr. Jerome A. Chavez	Education Program Supervisor Math	CID
6	Dr. Christian J. Bables	Education Program Supervisor Filipino	CID
7	Dr. Joseph Jay U. Aureada	Education Program Supervisor ESP	CID
8	Luzviminda Cynthia Richelle F. Quintero	Education Program Supervisor English	CID
9	Dr. Michael Leonard Lubiano	Education Program Supervisor Science	CID
10	Louie L. Fulleo	Education Program Supervisor TLE	CID
11	Sherwin Quesea	Education Program Supervisor MAPEH	CID
12	Mildred Z. Galleno	Education Program Supervisor Kinder/ALS	CID
13	Generosa F. Zubieta	Education Program Supervisor LRMS	CID
14	Mikael Sandino T. Andrey	Education Program Supervisor-Social Studies	CID
15	Teofila A. Ocumen	Education Program Specialist II	CID
16	Dr. Maria Corazon Borbon	Senior Education Program Specialist SGOD	SGOD
17	Montano L. Agudilla Jr.	Senior Education Program Specialist SMM&E	SGOD
18	Regicelle D. Cabaysa	OIC- Senior Education Program Specialist, Planning & Research	SGOD
19	Luzviminda E. Saldares	Senior Education Program Specialist	SGOD
20	La Trisha R. Dalit	Education Program Specialist II	SGOD
21	Joan Kathleen T. Brizuela	Education Program Specialist II	SGOD
22	Marife R. Lagar	Planning Officer III	SGOD
23	Ariel C. Cabuyao	Project Development Officer II	SGOD

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24	Nicole May L. Lumanglas	Project Development Officer I	SGOD
25	Dr. Jayne Paula T. Tulio	Dentist II	SGOD
26	Benjamin A. Millares	Budget Officer III	Budget
27	Agnes M. Luzadas	Accountant III	Accounting
28	Conrado Gabarda	Administrative Officer V	Administrative Office
29	Grasiela Hernandez	Administrative Officer IV – HRMO	Personnel
30	Jennelyn M. Mirandilla	Administrative Officer II	OIC-Procurement Office
31	Diana G. Tan	Administrative Officer IV – Cashier	Cash Unit
32	Mark Bryan Valencia	Information Technology Officer I	ICT
33	Jeanette M. Buera	Records Officer II	Records Unit
34	Joyce Ann Limbo	Supply Officer II	Supply Unit
35	Mariles F. Contreras	Nurse II	SGOD
36	Alelie Padillo	Nurse II	SGOD
37	Charlene A. Vito	ADA VI	Personnel
38	Ermelo A. Escobinas	PDO	CID
39	Edna E. Eclavea	Librarian	CID
40	Lailani T. Omlas	Nurse II	SGOD
41	Patrick Cadavido	TA I	SGOD
42	Drioden G. Nuqui	GIP	SGOD
43	Angelique Joy H. Estole	ADA VI	Administrative Unit
44	Aerylle Z. Saberola	Admin. Assistant III	Cash Unit